

## WAVERLEY COMMUNITY COUNCIL

**Venue: Virtual Meeting**

**Date: Wednesday, 5th August, 2020**

**Time: 7.00 p.m.**

## A G E N D A

1. Agenda - 5th August, 2020 (Pages 1 - 3)



This meeting is open to the public unless the Council resolves to exclude the public for any exempt or confidential item of business. Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record/film/photograph or broadcast the meeting whilst it is open to the public.

**You are invited to the next meeting of Waverley Community Council which will be held virtually on Wednesday 5 August at 7pm for the purpose of transacting the following business.**

## AGENDA

	<b>Item</b>
1.	<b>Apologies and Reasons for Absence:</b> <ul style="list-style-type: none"> <li>a) To receive apologies for absence</li> <li>b) To approve any reasons for absence presented to the Council.</li> </ul>
2.	<b>Waverley Community Council Meetings</b> <ul style="list-style-type: none"> <li>a) To approve the minutes of the meeting held on Wednesday 1 and 15 July.</li> </ul>
3.	<b>Confidential Items:</b> <ul style="list-style-type: none"> <li>a) To identify any agenda items from which the press and public should be excluded due to the confidential nature of the business to be discussed.</li> </ul>
4.	<b>Declaration of Disclosable Pecuniary and Other Interests:</b> <ul style="list-style-type: none"> <li>a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any personal interests</li> <li>b) To receive any requests for dispensations made by Councillors to take part in discussions and votes where they have declared disclosable pecuniary interests. Clerk to decide</li> </ul>
5.	<b>Matters Arising:</b> <ul style="list-style-type: none"> <li>• Noticeboard</li> <li>• Bin map added to website</li> <li>• Causal vacancy</li> <li>• RMBC request for Bin</li> <li>• Public Space Order</li> </ul>
6.	<b>Ward Councillor Reports</b> <ul style="list-style-type: none"> <li>a) Reports from RMBC Councillors (if appropriate)</li> </ul>
	<b>Public Comments and Questions</b> <p><b>A period of 15 minutes will be set aside for comments or questions from members of the public</b></p>
7.	<b>Waverley Academy</b> <ul style="list-style-type: none"> <li>a) Update on school travel plan</li> </ul>
8.	<b>Waverley Events Team:</b> <ul style="list-style-type: none"> <li>a) Update on event planning</li> </ul>
9.	<b>Residents Association:</b> <ul style="list-style-type: none"> <li>a) Requested information on timetable for road adoptions</li> </ul>



10.	<p><b>Community Garden Room</b></p> <ul style="list-style-type: none"> <li>a) To receive an update on the project</li> <li>b) To agree if the council wanted to own the asset in principal.</li> <li>a) If so to agree the formation of a sub-committee</li> <li>b) If so, Clerk to seek quotes from three solicitors for lease</li> </ul>
11.	<p><b>Meeting with Harworth, Land Trust, Residents Association and the Community Garden Team</b></p> <ul style="list-style-type: none"> <li>a) To receive a brief update on the meetings</li> </ul>
12.	<p><b>Finance Matters:</b></p> <ul style="list-style-type: none"> <li>a) Update on processing another signatory to the accounts To agree to remove Cllr Grace from the bank account</li> <li>b) To monitor the budget against income and expenditure</li> <li>c) To approve the bank reconciliation to 31 July 2020</li> <li>d) To approve payment of invoices presented</li> <li>e) Update on the Audit</li> </ul>
13.	<p><b>WCC Grant fund 20/21 launched</b></p> <ul style="list-style-type: none"> <li>a) To agree revised grant scheme documents</li> <li>b) To agree to launch the grant funding scheme</li> </ul>
14.	<p><b>Catcliffe and Brinsworth Community Chest fund applications</b></p> <ul style="list-style-type: none"> <li>a) residents</li> <li>b) Councillor ideas</li> </ul>
15.	<p><b>Policies</b></p> <ul style="list-style-type: none"> <li>a) Grievance and disciplinary policy to be adopted</li> <li>b) To agree the revisions on the Finance Regulations, including update on limits £25,000 and online banking</li> </ul>
16.	<p><b>Community speed watch</b></p> <ul style="list-style-type: none"> <li>To agree to establish a group and complete a risk assessment</li> </ul>
17.	<p><b>To discuss establishing a litter picking group</b></p> <ul style="list-style-type: none"> <li>a) To agree to set-up a group</li> <li>b) To agree to purchase equipment</li> </ul>
18.	<p><b>Correspondence received</b></p> <ul style="list-style-type: none"> <li>a) Resident - Sorby Row shrubs and adoption</li> <li>b) Resident – roads/ parking</li> <li>c) Letter from Dan Jarvis</li> <li>d) Consultation on BT phone box removal Arthritis Action – online group</li> </ul>



19.	<b>Weekly planning applications</b> - To agree another Councillor to review weekly list
20.	<b>Training needs.</b> a) To agree training needs and cost
21.	<b>Agenda Items for the Next Meeting:</b> a) To agree items for inclusion on the agenda of the next meeting

*R Graham*

**Rachel Graham**  
**Clerk to Waverley Community Council**  
**31 July 2020**